

Annual Report

Fiscal Year Ending June 30 2017

Board of Directors

10/26/2017





Executive Director:

Semiahmoo Family Place had a successful, exciting year with our children and families. We are continuing to get busier with an average of 2 new families per day. Families are finding about our program via word of mouth, social media or Google search. Most of our families find updates about our events on our monthly calendar or on our website or Facebook. Currently we have over 502 people that follow our page on Facebook.

There is an increase of drop ins this year. According to our sign in sheets this year up to date we have had an average of **508** children and families per month in total that attend our drop in program. In March Semiahmoo Family Place had a total of **925** children and families attend our program.

This does not include our Baby Place Program's totals. Semiahmoo Family Place's Baby Place average per month is **50** children and families. We are predicting an increase in the Baby Place drop program, due to the Fraser Health Baby time funding cuts in August. In Collaboration with other programs, we hope to spread the word about our Baby Place program.

Semiahmoo Family Place welcomed Barb Drogenik in July. She brings great Early Childhood knowledge and experience to SFP. She joins our SFP family Maria Cuevas, Maria Oliverio and Gisele Thomas.

SFP would not be able to run without our dedicated board members: Wendy Clendenin, Kristine Salzmann, Donna Mui, Leah Burns, and Stella Jiang.

Thank again to the families, staff, funders, and volunteers that support Semiahmoo Family Place!

Respectfully submitted,

Lisa Legazpi, Executive Director



Treasurer:

This year was much the same as previous. Our budget is tight as per usual. Gaming was unfortunately only \$39000 this year, \$2000 less than previous year. Soroptomist's contribution was also lower. Membership sales were significantly down but this is not due to decreased attendance or usage since drop in fees went up substantially. However, we as a board decided to spend some money on a much needed website upgrade that will save us money in the long run and a logo which was generously donated to us by Craig Fraser. Web design was also provided with a generous discount from Matt Hanns Schroeter. The cost will be spread over 2 fiscal years to minimized impact. We also had to order new cheques but that is a one-time cost over 3 or more years.

The silver lining is that for the next 3 years we are able to offer an expanded Saturday program funded by a generous grant from Peace Arch Hospital Foundation. We were able to procure this grant thanks to the large amount of time and effort put in by our board president, Kristine Salzmann. Going forward it will remain to be seen if this program can continue once grant is finished. Additional gaming and MCFD funds cannot be procured unless we increase the proportion of private funds raised. Largest donation from a private entity would be the Choices Star program. This and their yearly provision of hampers are much appreciated by our organization and our greater community. This fiscal year was also the first time we did a barbecue fundraiser with them and it looks like this will become a fun annual event.

As you can see from attached documents, wages and rent still account for the vast majority of our expenses. This speaks to the fact that despite our growth year over year, we remain fiscally prudent and that we are still very much a grass roots organization that relies on great staff and support from our community. In fact over \$4500 in goods and services were donated to us this past year. Much of it came from our dedicated board members.

Another dedicated person is our bookkeeper, Cyndie Liu. With our different grants and gaming always needing to be kept separate, our bookkeeping requirements have increased over the last few years. We are fortunate to have a competent bookkeeper in Cindy. She is more than up to the task and is also diligent with staying on top of CRA rules and requirements. Personally I appreciate her organized efficiency which helps me do my job as treasurer easier.

It's been another challenging but rewarding year on the board and I look forward to continuing my service to this organization.

Donna Mui, Treasurer



SEMAIHMUO FAMILY PLACE ASSOCIATION

3:12 PM

Profit & Loss

09/20/2017

July 2016 through June 2017

Accrual Basis
Jul '16 - Jun
17

Ordinary Income/Expense

Income

5000 · Donations & Grants

5111 · Drop In Donations 7,393.35

5130 · Program Donations

5131 · Choices 3,831.50

Total 5130 · Program Donations 3,831.50

5050 · Restricted

5052 · BC Gaming Grant 39,474.18

Total 5050 · Restricted 39,474.18

5070 · Unrestricted

5073 · MFCD 22,880.34

5072 · Soropontist 1,500.00

5071 · United Way 6,000.00

Total 5070 · Unrestricted 30,380.34

Total 5000 · Donations & Grants 81,079.37

5100 · Contribution Income

5110 · Membership Dues 400.00

Total 5100 · Contribution Income 400.00

Total Income 81,479.37

Expense

6050 · Insurance 2,144.59

6340 · License, Memberships & Subscrip 151.00

6400 · Occupancy Costs

6410 · Rent 9,738.88

Total 6400 · Occupancy Costs 9,738.88

6550 · Professional Fees

6551 · Accounting 512.50

Total 6550 · Professional Fees 512.50



6600 - Salary and Contract Fees	
6610 - Accounting	3,630.00
6620 - Executive Director	4,160.00
6625 - Facilitator	50,416.56
6640 - Honorariums	3,150.00
6650 - Payroll Expenses	3,584.69
6660 - Training and Development	<u>30.00</u>
Total 6600 - Salary and Contract Fees	64,971.25
6670 - Program Expense	1,176.40
6725 - Program Supplies	1,386.26
6700 - General Supplies & Expenses	
6720 - Office Supplies	970.94
6735 - Website	415.00
6750 - Filling Fees	<u>25.00</u>
Total 6700 - General Supplies & Expenses	<u>1,410.94</u>
Total Expense	<u>81,491.82</u>
Net Ordinary Income	-12.45
Other Income/Expense	
Other Income	
9000 - Interest Income	<u>12.45</u>
Total Other Income	<u>12.45</u>
Net Other Income	<u>12.45</u>
Net Income	<u><u>0.00</u></u>